



## Direct Individual Student Payment terms

- The client shall, within 14 days of receiving an invoice or payment request, make payment to FCLC, in pounds sterling; failure to do so may result in cancellation of the booking.
- The client will notify any dispute of monies owed to FCLC within 5 days of receiving an invoice or payment request. The undisputed total must still be paid within the 14 day term.
- All bank charges and transfer fees must be covered by the client; failure to do so will result in a secondary invoice being issued for the amount owed.
- A 25% deposit will secure the the booking. The deposit amount is non refundable or transferable to another student.
- The final balance must be paid 30 days before arrival.
- If the client fails to pay any invoiced amount in full by the due date, FCLC reserves the right to charge interest on the overdue balance at a rate of 3% above the Bank of England base rate from the period of due date to settlement.
- Each student will be required to deposit £50 or €60 as damages money. Provided no damage has been caused, the money will be returned to the student prior to departure.
- No refund of fees will be given after arrival.
- FCLC cannot be held responsible for any delays or cancellation to travel arrangements due to unforeseen circumstances, in which case no refunds will be given.
- By making either a deposit or final payment to FCLC you accept our terms of business, which are sent to you at the time of booking and can also be found on this website.
- In the event that a flight is delayed, missed or cancelled for any reason and FCLC has organised your transfer, you must inform FCLC of this immediately or you will be liable for additional charges if we are unable to cancel the original transfer.

